

Technical Services Association And Forman Christian College (A Chartered University)

Executive Director's Update

Executive Director's Message:

As we have sincerely appreciated ongoing development of six projects more positively (2 of FCCU and 4 of TSA), leadership of TSA/FCCU has deeply thought of a change of structure in this quarter, considering (1) growing demands of services inside and outside and (2) best ways to address those and (3) finally, what kind of organizational changes are needed to maximize our capacity and minimize our weaknesses in this rapidly changing situation in Pakistan and beyond.

So, all our staff have taken a thorough and participatory process through “Review and Refocus” amongst us first, and with all related stakeholders of TSA/FCCU for the whole August and finally made some structural changes. Then we have finalized delegation, promotion and revised Job Description of each staff accordingly along with a revised SOP of overall Operations and leadership succession plan.

We are so thankful to all the valuable inputs of each staff and stakeholder into this process and its successful outcome. However, we would evaluate pros and cons of this structural change in Feb 2026 when we do “performance review” on each staff.

I have personally felt released from a concern on structural challenge, but we have overcome this challenge through necessary adjustment and structural change. THANK YOU!

Keung Chul (Matthew) Jeong
Executive Director of TSA/FCCU

Special Education School (SES)

Independence Day

- On 20th August, the students celebrated Independence Day in Elsa Peter Hall, TSA/FCCU. Students performed on Milli Naghma, while teachers organized activities such as paper flag-making, coloring, hand painting, and face painting. The celebration encouraged creativity and strengthened student's spirit of patriotism.



Individual Sessions

- During July and August, selected students attended individual sessions, with the help of teachers, speech therapist, and psychologist. These sessions focused on behavior management, learning, communication, and emotion regulation. The support helped students overcome challenges, build confidence, and improve social interaction. Noticeable progress was observed in their behavior, learning abilities, and classroom participation.

Speech Therapy Training Workshop

- On 27th August, Speech Therapy Training Workshop was held in Elsa Peter Hall, TSA/FCCU. The session was conducted to enhance parents' understanding of speech therapy. During the workshop, parents were introduced to various techniques and strategies that can support their children's speech and language development.



History-Taking Sessions



- On 5th September, Ms. Jawaria conducted History-Taking sessions with the mothers of Mustafa and Abuzar. This process provided valuable insights into the student's background, needs, and challenges. Such sessions play a meaningful role in supporting the learning, growth, and emotional well-being of special children, while also strengthening collaboration between parents and school.

Behavioral Training Workshop

- On 11th September, a Behavioral Training Workshop was held in Elsa Peter Hall, TSA/FCCU. The session helped parents understand different behavior students display at school and home, and provided practical strategies to manage and transform them positively. The interactive question-and-answer session enhanced parents' knowledge and gave them the opportunity to share valuable experiences. Overall, the workshop proved to be a meaningful learning opportunity, fostering collaboration between parents and the school for the betterment of students.



Needle Crafts Center (NCC)

- During July-September, we delivered embroidery & knitting work to the vulnerable women in villages. To meet with market trend, we attempted to make more clothing products, i.e. ladies short Kurta, Child Kurta, which some are now already available in-store.
- During 24th-26th July, we conducted 2 training workshops under FAME project, which 50 ladies attended, we equipped them with crochet, machrome techniques. In the end of the training, 50 attendants were given certificate from TSA/FCCU, expecting to deliver new products in coming future.



Physiotherapy Center (PC)

- During July-September, Physiotherapy Center's income has doubled v.s. year ago, this is driven by 1) the introduction of new acupuncture treatment, with a higher treatment fee; 2) a significant increase in number of patients (both male & female), majorly driven by word-of-mouth.
- Nevertheless, Mr. Peter has equipped the 2 physio-technicians with new manual treatment technique, to improve the effectiveness & satisfaction of each treatment. As for special children treatment, we focus more on exercise (v.s. machine) with a play mindset, which is more beneficial to special children's long-term physical development.



Christian Trauma Care and Research Center (CTCRC)



- During mid-July, we hosted Handong Global University team (2 professors, 10 undergraduates, 1 PhD candidate) at FCCU for development of counseling chatbot "Auntie Joy / Khala Mussarat." In the Care Camp with members of All Saints Church in Peshawar (in Murree), Handong University students worked on developing an AI chatbot while maintaining good relationships with camp participants and FC University students.
- On 15th-19th September, we conducted a week-long visit to Jaranwala to support Sunday School teachers with materials. We visited 22 churches and met with their pastors and Sunday School teachers. Dr. Matthew shared his vision based on James 5:15-16 and shared his vision for children. We also assessed the church's circumstances and compiled a list of churches that would benefit from projectors.
- On 27th September, we organized PSTSS Seminar on "Psycho-Social Trauma and Its Management in Pakistan" with keynotes, case studies, and expert panel discussions. We published a review of the Forum Dialogue (February 2025) for the seminar and produced 200 diaries with the PSTSS and KSTSS logos printed on them.



Hostel



- Freshmen arrived and they are enjoying their hostel life and academic life.
- Food & Beverages Department conducted orientation with our students.

Forman Psychological Service Center (FPSC)

- On 9th July, 35 Participants attended the workshop “Developing the Empathy Muscle”.
- On 19th July, 18 participants attended the workshop “Handwriting Analysis”, both online and in-person.
- On 19th September, 35 participants registered for the workshop “EMDR for Trauma-Related Disorders”.
- On 25th September, 25 participants joined the workshop “Assessment and Management of Non-Suicidal Self-Harm”.
- On 1st July, 10 participants joined the Focused Group Discussion “Living with Toxic Relationships”.
- On 13th September, 113 participants participated in the Webinar “The Resilient Mind – Growing Through What You Go Through”.



Management Report

- **Reporting & Compliance**: 1) Prepared and submitted the Quarterly Narrative & Financial Report (April–June 2025) to Punjab Welfare Trust for the Disabled (PWTD). 2) Compiled an application file (17 documents) to the Special Verification branch for renewal of the certificate from Punjab Charity Commission.
- **Financial & Administrative Coordination**: 1) Coordinated with board members and the bank for biometric verification of TSA account. 2) Held a meeting with the branch manager and ensured follow-up to expedite the process of adding two new signatories.
- **Operational & Staff Management**: Supervised two training workshops conducted under the FAME Project.

Next Step

1. **For the process with better communication to establish vocational room and sensory room at TSA Special Education School,** to better serve special children.
2. **To develop business plans of respective projects,** stating the vision, mission and purpose of the project.
3. **For the recruitment of a full-time NCC (Needle Crafts Center) Coordinator, a full-time Accountant**
4. **For smooth implementation of new SOP of TSA Operation of each project,** for TSA/FCCU to better serve “One of The Least” in the community.